

Teen Pregnancy Prevention Program

Curricula Adaptation Policy

The Arizona Department of Health Services (ADHS) has adopted a process for approval of curricula adaptations. When a full program model is being replicated with fidelity, adaptations to the program should be minimal though some routine adaptations are expected. There are three (3) levels of adaptations known as Green Light, Yellow Light, and Red Light. This guidance provides more information on each and outlines expectations regarding the process for requesting, reviewing, approving, and implementing adaptations.

Adaptation Guidance

<u>Green Light Adaptations</u> are safe and encourage changes to program or curriculum activities to better fit the age, culture, and context of the priority population.	<u>Yellow Light Adaptations</u> should be made with caution and it is highly recommended that an expert in the behavior change theory and curriculum development be consulted.	<u>Red Light Adaptations</u> should be avoided because they compromise or delete one or more core components of a program.
Examples: <ul style="list-style-type: none">• Replace videos (with other videos or activities)• Update data/statistics• Tailor learning activities and instructional methods to youth – culture development• Make activities more interactive• Customize role-play (e.g. names)	Examples: <ul style="list-style-type: none">• Change sequence of activities• Add activities• Add activities to address additional risk and protective factors• Replace videos• Modify condom activities• Use other models/tools that cover same ground (e.g. decision making)	Examples: <ul style="list-style-type: none">• Shorten the program• Reduce or eliminate activities that allow youth to personalize risk• Reduce or eliminate opportunities for skill practice (role-play)• Remove condom activities• Contradict, compete with, or dilute the program's focus

Green Light (or minimal) adaptations such as those listed in the chart above, should not affect the core components of a program or affect the intended program outcomes for youth participants.

Yellow Light (or potentially significant) adaptations include changes that could affect the core components, and therefore the intended outcomes, of a program.

Red Light (or substantial) adaptations are likely to alter the core components of a program and are therefore strongly discouraged.

Requesting Curricula Adaptations

Contractors must complete and submit the *Curricula Adaptations Request* form that follows to request curricula adaptations regardless of whether it is a green, yellow, or red adaptation. Forms should be submitted to your assigned ADHS program manager.

For those adaptations that are considered yellow light or red light, contractors must obtain approval in writing from the curricula developers. The developer approval should be submitted with the request form. Some curricula developers have already provided their approved green, yellow, and red light adaptations and can be submitted as developer approval.

Exception: When adaptations for the Teen Outreach Program® are being considered, consult with your assigned program manager for adaptation allowance.

Approval/Denial of Curricula Adaptation

Program managers will review the requests, along with the core components of the program, any adaptation guidance available, and any developer guidance to assess whether the proposed adaptation is advisable. After review, program managers will approve or deny requests.

Contractors may not implement any adaptations until a signed approval is received from ADHS program managers.

Documenting Curricula Requests

Contractors will be required to document their approved adaptation via the on-line fidelity monitoring system.

Adaptation request forms will be filed in the contractor's file for review by program managers when monitoring on-line fidelity submissions and during site visits.

As adaptations are approved/denied, they will be made available on the Teen Pregnancy Prevention SharePoint site to avoid duplication of efforts by contractors. Although an adaptation may be listed as approved, contractors will still be required to complete and submit the *Curricula Adaptations Request* form.

Teen Pregnancy Prevention Program

Curricula Adaptations Request Form

Contractor	Contact Information	Contract #	Program Funding	Curriculum
Reason for Adaptation:				
Proposed Adaptation/add-on Activities:				
Rationale for Why Adaptation/Add-on Activity is Needed:				
Description of how the adaptation/add-ons will be integrated into the existing program without affecting the core components:				
Please List Attachments Accompanying this Request (i.e., copy of developer adaptation approval, any other supplemental materials):				
For ADHS Program Manager Use:				
Adaptation Type: Green Light Yellow Light Red Light				
_____ Approve _____ Deny				
Program Manager Signature: _____ Date: _____				